

**COVINA-VALLEY UNIFIED SCHOOL DISTRICT**  
**Traweek Middle School**  
**SSC Meeting**

**Meeting Minutes**

**October 27, 2016**

Members present:

Quorum was met:

Yes

Staff

Mathew Kodama, Principal (Permanent Member)  
Tanya Martin, Assistant Principal (Secretary)  
Diana Babb, Teacher (2nd year of 2-year term)  
Tricia Bogle, Teacher (2nd year of 2-year term)  
Jamie Montoya, Teacher (1st year of 2-year term)- absent  
Betty Williams, Teacher (2nd year of 2-year term)

Parents/Student//Community Members

Laura Araiza-Rojas (2nd year of 2-year term)  
Dawn DeGeorge (1st year of 2-year term)  
Felicia Gomez Verdin (1st year of 2-year term)  
Cassidy Casillas (1st year of 2-year term) - absent  
Paulina Arroyo (1st year of 2-year term)  
Devean Perez (1st year of 2-year term)  
Ryan Machuca (2nd year of 2-year term) - absent

Guests

Rima Baumberger (parent)

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
1. Call to Order	<ul style="list-style-type: none"> <li>Dawn DeGeorge: Chair SSC</li> </ul>	Meeting was called to order at 3:41pm
1. Reviewed agenda 2. Approval of Minutes	<ul style="list-style-type: none"> <li>Reviewed agenda</li> <li>Action Item: Approval of minutes for September 29. Betty moved, Dawn seconded. Approved 9-0.</li> </ul>	<ul style="list-style-type: none"> <li>Matt reviewed the agenda</li> <li>The council read minutes, there were no corrections</li> </ul>
1. Review of SSC Smart Goals 2. Discussion item 3. Reviewed summative assessment data	<ul style="list-style-type: none"> <li>Matt reviewed the 2015-16 Smart Goals Met / Not Met</li> <li>Question was posed about math chrome carts</li> <li>Matt reviewed and explained 2015-16 assessment results</li> </ul>	<ul style="list-style-type: none"> <li>Discussed the status of our goals and next steps. Identified areas of strength and areas for growth within each goal. We will be using 15-16 goals as benchmarks. They need to align with our LCAP goals.</li> <li>Discussed the carts being here by the end of the year and how they will be distributed.</li> <li>6th Grade did really well. We will use the data comparatively in order to share best practices.</li> </ul>

1. Reviewed Student Achievement 2. LCFF Alignment	<ul style="list-style-type: none"> <li>Review of Focused Schools</li> <li>College &amp; career readiness, research based programs/practices and a school-wide program of engagement</li> </ul>	<ul style="list-style-type: none"> <li>We have a school-wide instructional focus which is writing. The school slogan will be voted on by the student body.</li> <li>Matt reviewed LCAP priorities: AVID, professional development, PLTW, software, hardware, science labs, arts, CKHs, PBIS, field trips, staffing to support ELD and events. We would like to reserve \$10,000 for CKH training and \$3000 for PE..</li> </ul>
1. Review of 2015-16 and 2016-17 site budget	<ul style="list-style-type: none"> <li>Matt reviewed last year's site budget and the current 2016-17 budget</li> </ul>	<ul style="list-style-type: none"> <li>Discussed the budget projections and the budget cycle: allocation, progress monitoring, adjustment and alignment, closure and preparation, review of projected encumbrances. LCFF carryover used to infuse school with technology. Explanation of LCFF and unrestricted funds.</li> </ul>
1. Adjourned	<ul style="list-style-type: none"> <li>Dawn DeGeorge - SSC Chair</li> </ul>	<ul style="list-style-type: none"> <li>Meeting adjourned at 4:59pm</li> </ul>