



# COVINA-VALLEY

## UNIFIED SCHOOL DISTRICT

July 1989

### GROUNDSKEEPER I

#### DEFINITION

Under general supervision to perform a variety of gardening and general facility and grounds maintenance work; to operate a variety of power grounds equipment; and to perform other job related work as required.

#### EXAMPLE OF DUTIES

Trims, plants, transplants, irrigates, cultivates and maintains trees, shrubs, flowers and turf; plants, weeds and maintains bedded shrubs and flowers; operates and performs minor maintenance to sprinkler systems; uses a wide variety of hand and power tools and equipment; mows, edges, lines and maintains grass, athletic fields and turf areas, using hand operated and power operated equipment; rakes, gathers, loads and hauls leaves and refuse; ensures that ground areas have a clean and neat appearance; applies herbicides, pesticides and fertilizers as directed; polices areas for trash; may assist in the performance of a variety of general building maintenance duties; assists in tree trimming and planting activities; assists in major repair, alteration and construction projects; assists in forming, pouring and finishing concrete; assists in road, sidewalk and parking area repair and maintenance projects; may direct the work of assigned student helpers; operates a variety of District vehicles and power grounds equipment; installs and repairs fences; maintains basic records of materials used and work performed; hauls refuse and debris; sweeps sand and debris from patios, slabs, walks and related areas; paints and repairs athletic and physical education equipment; drags and lines athletic fields; performs routine maintenance to assigned tools and equipment; performs a variety of seasonal duties.

#### SPECIAL REQUIREMENT

Possession of the category of valid California driver's license required to meet performance requirements of the position as determined by the State Department of Motor Vehicles rules.

#### DESIRABLE QUALIFICATIONS

##### Knowledge of:

- Basic tools, materials, equipment and procedures used in gardening, grounds, tree trimming and general maintenance work;
- Operation of a variety of ground power equipment;
- Basic principles of propagating and maintaining trees, shrubs, flowers and turf;
- Safe use of chemicals in weed and pest control;
- Safe work practices.

Groundskeeper I – page 2

Ability to:

Skillfully and safely use tools and operate power equipment utilized in gardening and grounds maintenance work;  
Safely apply herbicides, pesticides and rodenticides;  
Plant, transplant, propagate and maintain trees, shrubs, flowers and turf;  
Perform a variety of general maintenance work;  
Repair and maintain tools and equipment;  
Perform heavy manual labor;  
Read and write at the level required for successful job performance (including directions for use of equipment and materials);  
Follow oral and written directions;  
Establish and maintain cooperative working relationships with others.

Training and Experience:

Any combination of training and experience, which would likely provide the required knowledges and abilities, is qualifying. A typical way to obtain these knowledges and abilities would be:

Previous experience in grounds maintenance or gardening work.

This position will be paid on the appropriate step of the Classified salary schedule:

- Range 143
- 12 months