



# **COVINA-VALLEY**

## **UNIFIED SCHOOL DISTRICT**

**District Superintendent**  
Richard M. Sheehan, Ed.D.

**Board of Education**  
Sonia Frasquillo  
Charles M. Kemp  
Sue L. Maulucci  
Darrell A. Myrick  
Richard M. White

**May 9, 2016**

### **ADDENDUM NO. 1**

**TO:** ALL BIDDERS

**PROJECT:** COVINA-VALLEY UNIFIED SCHOOL DISTRICT  
Roofing at Traweek, Northview and South Hills 15-16-115  
**SUBJECT:** SPECIFICATIONS

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THIS ADDENDUM IS ISSUED AS PART OF THE CONTRACT DOCUMENTS FOR THIS PROJECT AND AMENDS ONLY THOSE ITEMS SPECIFICALLY DEFINED HEREIN. THIS ADDENDUM MUST BE ATTACHED TO THE INSIDE FRONT COVER OF YOUR SET OF SPECIFICATIONS.

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In preparing bids, the bidder shall take into consideration the following items. Information shown herein supersedes requirements issued under previous date.

### **TRAWEEK MIDDLE SCHOOL**

1. Provide a per unit price to remove metal ridge cap and repair as specified.
2. Provide a per unit price to flash in roof penetrations. Flash in and seal as specified.  
(New Bid form enclosed)

### **SOUTH HILLS HIGH SCHOOL**

1. Remove 5, 4'x4' vents, install necessary framing and sheeting to match deck height's (leave lower vent screens inside on the ceiling) The 400 building flat decks. Remove any abandon pipes, vents, conduit and roof related equipment not in use.
2. Install new 24 inch vents using at existing locations. Frame in and install curb mounted vents ( provide prices for 6 vents installed).
3. Pitched area: Remove the heater unit and the two large blower vents, remove duct work from ceiling below in weight rooms. Install necessary framing and sheet in to match deck heights.
4. Flat deck low section: Install a tapered insulation to eliminate water build up. Determine the center and taper in both directions. (Low slope taper to fit under support beams).
5. Girl's Locker room: Remove existing skylight frame. Install 4 new dual glazed skylights at the existing locations (use existing curbs if possible).

### **QUESTIONS AND CLARIFICATIONS**

Question: On page 34 of the bid package, on the "Disabled Veteran Business Enterprise" (DVBE) form, it is asking for the "DSA No." below the "Bid No.". Can you help us out with where that number is located?

Clarification: There is no Division of the State Architect (DSA) number for this project. Please enter N/A on the Disabled Veteran Business Enterprise (DBVE) form.

Question: The insulation is to be removed from the roof of the weight room building. No insulation is to be installed on the roof. Therefore, the nails securing the buffer sheet will penetrate the plywood sheathing and be visible from the weight room. I would like to verify this is acceptable by the District.

Clarification: The District is aware that the nails will protrude through the plywood and be visible. This is not a problem for the District.

**ENCLOSURE(S)**

I have enclosed an updated bid form. Please submit your bid using the enclosed updated form.

END OF ADDENDUM

**BID FORM**

**FOR**

**ROOFING PROJECT**

**TRAWEK MIDDLE SCHOOL, NORTHVIEW AND SOUTH HILLS HIGH SCHOOLS**

**1941 E. ROWLAND, WEST COVINA, CA 91791, 1016 W. CYPRESS ST., COVINA, CA 91722  
AND 645 S. BARRANCA ST., WEST COVINA, CA 91791**

**Bid No. 15-16-115**

**FOR**

**COVINA-VALLEY UNIFIED SCHOOL DISTRICT**

CONTRACTOR  
NAME:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE:

(        ) \_\_\_\_\_

FAX:

(        ) \_\_\_\_\_

EMAIL

\_\_\_\_\_

TO: COVINA-VALLEY UNIFIED SCHOOL DISTRICT, acting by and through its Governing Board, herein called "District".

1. Pursuant to and in compliance with your Notice Inviting Bids and other documents relating thereto, the undersigned bidder, having familiarized himself with the terms of the Contract, the local conditions affecting the performance of the Contract, the cost of the work at the place where the work is to be done, with the Drawings and Specifications, and other Contract Documents, hereby proposes and agrees to perform within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, materials, tools, expendable equipment, and utility and transportation services necessary to perform the Contract and complete all of the Work in a workmanlike manner required in connection with the construction of:

BID SCHEDULE NO. 15-16-115

Roofing Project at Traweek Middle School, Northview and South Hills High Schools

in the District described above, all in strict conformance with the drawings and other Contract Documents on file at the Purchasing Office of said District for amounts set forth herein.

2. BIDDER ACKNOWLEDGES THE FOLLOWING ADDENDUM:

Number	Number	Number	Number	Number	Number	Number	Number
_____	_____	_____	_____	_____	_____	_____	_____

Acknowledge the inclusion of all addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

3. TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:

TRAWEEK MIDDLE SCHOOL

A. Unit Price to Remove Metal Ridge Cap and Repair as Specified:

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_)

B. Unit Price to flash in Roof Penetrations (Flash in and Seal as Specified)

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_)

C. NORTHVIEW HIGH SCHOOL

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_)

D. SOUTH HILLS HIGH SCHOOL

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_)

TOTAL BID PRICE (Total of A, B, C and D

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_)

4. TIME FOR COMPLETION: The District may give a notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received the notice to proceed, the Contractor shall complete the work in the time specified in the Agreement. By submitting this bid, Contractor has thoroughly studied this Project and agrees that the Contract Time for this Project is adequate for the timely and proper completion of the Project. Further, Contractor has included in the analysis of the time required for this Project, Rain Days, Governmental Delays, and the requisite time to complete Punch List.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause a hardship to it, the Contractor may terminate the contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder, if applicable.

It is understood that the District reserves the right to reject any or all bids and/or waive any irregularities or informalities in this bid or in the bid process. The Contractor understands that it may not withdraw this bid for a period of ninety (90) days after the date set for the opening of bids.

5. Attached is bid security in the amount of not less than ten percent (10%) of the bid:

Bid bond (10% of the Bid), certified check, or cashier's check (circle one)

6. The required List of Designated Subcontractors is attached hereto.

7. The required Non-Collusion Declaration is attached hereto.

8. The Substitution Request Form, if applicable, is attached hereto.

9. It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed, or delivered to the undersigned after the opening of the bid, and within the time this bid is required to remain

open, or at any time thereafter before this bid is withdrawn, the undersigned will execute and deliver to the District a Contract in the form attached hereto in accordance with the bid as accepted, and that he or she will also furnish and deliver to the District the Performance Bond and Payment Bond, all within five (5) calendar days after award of Contract, and that the work under the Contract shall be commenced by the undersigned bidder, if awarded the Contract, by the start date provided in the District's Notice to Proceed, and shall be completed by the Contractor in the time specified in the Contract Documents.

10. The names of all persons interested in the foregoing proposal as principals are as follows:

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(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state the legal name of such corporation, as well as the names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state the true names of the firm, as well as the names of all individual co-partners comprising the firm; if bidder or other interested person is an individual, state the first and last names in full.)

11. PROTEST PROCEDURES. If there is a bid protest, the grounds shall be submitted as set forth in the Instructions to Bidders.

12. The undersigned bidder shall be licensed and shall provide the following California Contractor's license information:

License Number: \_\_\_\_\_  
License Expiration Date: \_\_\_\_\_  
Name on License: \_\_\_\_\_  
Class of License: \_\_\_\_\_  
DIR Registration Number: \_\_\_\_\_

If the bidder is a joint venture, each member of the joint venture must include the above information.

13. Time is of the essence regarding this Contract, therefore, in the event the bidder to whom the Contract is awarded fails or refuses to post the required bonds and return executed copies of the Agreement form within five (5) calendar days from the date of receiving the Notice of Award, the District may declare the bidder's bid deposit or bond forfeited as damages.

14. The bidder declares that he/she has carefully examined the location of the proposed Project, that he/she has examined the Contract Documents, including the Plans, General Conditions, Supplemental Conditions, Addenda, and Specifications, all others documents and requirements that are attached to and/or contained in the Project Manual, all other documents issued to bidders and read the accompanying

instructions to bidders, and hereby proposes and agrees, if this proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the Contract Documents, in the time and manner therein prescribed for the unit cost and lump sum amounts set forth in this Bid Form.

15. DEBARMENT. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor pursuant to Article 15 of the General Conditions if the Board, or the Board may designate a hearing officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District;
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or
- d. Made or submitted a false claim against the District or any other public entity. (See Government Code section 12650, et seq., and Penal Code section 72)

16. DESIGNATION OF SUBCONTRACTORS. In compliance with the Subletting and Subcontracting Fair Practices Act (California Public Contract Code section 4100 et seq.) and any amendments thereof, each bidder shall list subcontractors on the District's form Subcontractor list. This subcontractor list shall be submitted with the bid and is a required form

I agree to receive service of notices at the e-mail address listed below.

I the below-indicated bidder, declare under penalty of perjury that the information provided and representations made in this bid are true and correct.

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Proper Name of Company

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Name of Bidder Representative

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Street Address

---

City, State, and Zip

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( )  
Phone Number

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( )  
Fax Number

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E-Mail

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Bidder Representative

**NOTE:** If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, his signature shall be placed above.

All signatures must be made in permanent blue ink.